**TERMS AND CONDITIONS OF USE FOR HELIOGRAF STUDIO (HELIO STUDIO)**

1. The owner of the Studio is Heliograf Sp. z o.o., with its registered office in Sokołów, at ul. Sokołowska 11, 05-806 Sokołów.
2. The subject of the Studio's activity is:

* Providing recording and lighting equipment for the development of audiovisual and sound content for artistic, commercial and teaching purposes.
* Providing access to the facilities in its possession under the terms of these Terms and Conditions.

1. Access to the Studio is granted at a time agreed individually with the Heliograf Studio supervisor. The time of access to the Studio and its facilities is calculated from the time confirmed when making the booking and ends when the last participant of the Studio session leaves the facility.
2. The Studio must be booked at least 3 days in advance. The reservation should be confirmed with the Studio supervisor via email[:](mailto:angelika@heliograf.pl) angelika@heliograf.pl or by phone on 691 691 251 (Angelika Rataj). Reservation of the Studio entails the obligation to pay for the booked period, regardless of whether the booking person(s) use(s) the Studio or not.
3. Heliograf is entitled to make the Studio's availability to the user subject to a prepayment, at Heliograf's discretion.
4. Any equipment and devices comprising the Studio's facilities must be used in accordance with their intended use and the manufacturer's recommendations. Should there be any doubts regarding use of the equipment, the user should consult the Studio supervisor.
5. If you notice any damage to the equipment or if it is not in working order, you must report it immediately to the Studio supervisor.
6. Regarding the use of lighting or camera equipment provided by Heliograf, the General Terms of Service (https://heliograf.pl/wypozyczalnia/wspolpraca/) shall apply.
7. The user of the Studio is obliged to maintain the Studio's facilities in a clean and orderly condition, and comply with the health and safety and fire prevention regulations. The user is obliged to ensure that the Studio is left in an orderly condition. If Heliograf is required to carry out cleaning activities, the user will be charged for the cleaning and rubbish removal costs incurred by Heliograf.
8. Heliograf will not be liable for personal accidents involving persons using the Studio.
9. Heliograf is not responsible for any difficulties caused by utility providers.
10. The use of the Studio for unlawful purposes is prohibited.
11. No food consumption is allowed in the Studio, except in designated areas.

1. All persons who are granted access and stay in the Studio should be of legal age or have the appropriate consent of a legal guardian.

1. The following applies on the premises of the Studio and in the building where the Studio is located:
2. Smoking and alcohol are strictly prohibited.
3. The building and the Studio are subject to round-the-clock surveillance and all incidents are recorded.

The above Terms and Conditions apply to customers using the studio (Helio Studio) owned by Heliograf Sp. z o.o., ul. Sokołowska 11, 05-806 Sokołów (Heliograf).